



July 6, 2023

TO: LOCSD Board of Directors

FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 7B- 07/06/2023 Board Meeting
Approve Prior Meeting Minutes

President
Charles L Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held June 1, 2023 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held June 1, 2023.

Attachment
06/01/2023 Draft Board of Directors Meeting Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of June 01, 2023

| AGENDA ITEM | DISCUSSION OR ACTION |
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| <p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p> | <p>President Cesena called the meeting to order at 6:00 p.m. and led the flag salute.</p> <p>Roll Call: Matthew Fourcroy, Director – Present Troy Gatchell, Director – Present – Arrived at 6:06 p.m. Christine Womack, Director – Present Marshall Ochylski, Vice President – Present Chuck Cesena, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Josh George, District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager</p> |
| <p>2. PUBLIC HEARING</p> <p>A. Public Hearing to Adopt the Proposed Fiscal Year 2023/2024 Budget</p> | <p>General Manager Munds discussed each fund commenting on changes made since the May 4 Board meeting.</p> <p>Public Comment – None</p> <p>A motion was made by Vice President Ochylski that the Board adopt Resolution 2023-21 approving the Fiscal Year 2023/2024 final budget. The motion was seconded by Director Womack and carried with the following vote:</p> <p>Ayes: Directors: Ochylski, Womack, Fourcroy, Gatchell, Cesena Nays: None Abstain: None Absent: None</p> |
| <p>3. GENERAL ACTION ITEMS</p> <p>A. Consideration of a Request by S&T Mutual Water Company to Financially Participate in the District's Program C Well Project</p> | <p>General Manager Munds discussed the background, next steps, considerations and Golden State Waters concerns.</p> <p>The Board discussed setting rates, other costs, terms, and well impacts.</p> <p>Public Comment – Richard Margetson inquired if S&T will have a maximum water draw cap.</p> <p>Toby Moore from Golden State Water commented on MND's additional water considerations, and supported a second analysis and the Program C Well.</p> <p>General Manager Munds commented on a contractual cap.</p> <p>Director Womack moved that the Board:</p> <ol style="list-style-type: none"> 1. Approve, in concept, S&T Mutual Water Company's request to financially participate in the Program C Well Project; and 2. Direct staff to return to the Board, at a future date to be determined, to provide more information on the possible terms, conditions and structure of any future agreement with S&T regarding financial participation in the Program C Well Project. <p>The motion was seconded by Director Gatchell and carried with unanimous consent.</p> |
| <p>4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p> | <p>Public Comment – Ton Tendgin, introduced himself as the new ESAC Member, shared his background and is looking forward to serving.</p> |
| <p>5. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. California Highway Patrol Report</p> | <p>Battalion Chief Provence reported Station 15 responded to 145 calls for May 2023 and gave 14 aids and received 14 aids from other agencies. Special projects include boat standby for the Morro Bay Ironman, vacant lot inspection notices sent, hiring reserve firefighters, CPR demonstrations at Farmers Market, Defensible Space Inspectors in Los Osos, and Toro Camp Fuel Reductions.</p> <p>Sergeant Eleotte Coyes reported for May 2023 there were 71 calls which included 6 assaults, 29 disturbances, 4 burglaries, 5 thefts, 5 vandalisms, 0 mail thefts, 1 phone scam, 25 suspicious circumstances, 66 enforcement stops, and 19 preventative patrols.</p> <p>Written Report</p> |

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| <p>D. Utilities Department Report</p> <p>E. General Manager Report</p> <p>F. Los Osos/Baywood Park Chamber of Commerce Report</p> <p>G. Los Osos Community Advisory Council (LOCAC) Report</p> <p>H. Parks and Recreation Committee Meeting Report</p> <p>I. Utilities Advisory Committee Meeting Report</p> <p>J. Finance Advisory Committee Meeting Report</p> <p>K. Emergency Services Advisory Committee Meeting Report</p> <p>L. Basin Management Committee Meeting Report</p> <p>M. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>N. Response to Previously Asked Questions</p> | <p>General Manager Munds commented that water usage is down, and there are no major updates on current projects.</p> <p>General Manager Munds discussed the Water Conservation Study meetings with the County, Cabrillo Basin repairs are complete, FEMA reimbursement updates, and the Recycled Water Facility Planning Grant.</p> <p>Director Fourcroy inquired about Schedule A and the yearly cycle of the CalFire contract.</p> <p>General Manager Munds commented on Schedule A and the CalFire contract process.</p> <p>Vice President Ochylski reported the awards dinner will take place June 3, 2023 at the South Bay Community Center. Tickets are available on the Chamber website.</p> <p>Written Report</p> <p>No Report. Next meeting will be on June 20, 2023. Director Fourcroy reported that PRAC elements will be discussed in the community plan updates in conjunction with LOCAC, and the Little League President will discuss sports fields in Los Osos.</p> <p>President Cesena reported on the BMC meeting, including the Transient Model and the Annual Monitoring Report.</p> <p>Director Womack commented on the need to fill vacancies on the FAC and reported on the presentation from Optum Investment. The Committee recommended approval of the Warrant Register and to receive and file the Financial Reports.</p> <p>General Manager Munds reported that the Committee recommended moving forward with the Standard of Cover Study and approving the Budget.</p> <p>General Manager Munds reported that annual monitoring was the main subject of discussion.</p> <p>Director Womack commented on the CSDA meeting that she attended.</p> <p>None</p> |
| <p>6. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p> | <p>Public Comment - None</p> |
| <p>7. CONSENT AGENDA</p> <p>B. Receive Administrative, Committee Reports, and Approved Committee Minutes</p> <p>C. Approve Meetings Minutes of May 4, 2023</p> <p>D. Approve Warrant Register for May, 2023</p> <p>E. Receive Financial Report for Period Ending April 30, 2023</p> <p>F. Adopt Resolution Establishing "GANN" Appropriations Limit for Fiscal Year</p> <p>G. Consideration of a recommendation to receive</p> | <p>A motion was made by Vice President Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Fourcroy and carried with unanimous consent.</p> <p>Ayes: Director Ochylski, Fourcroy, Gatchell, Womack, Cesena Nays: None Abstain: None Absent: None</p> |

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| and file a report on delinquent water charges and property tax assessments and set a public hearing for July 6, 2023 to authorize collection on the 2023/2024 Property Tax Bills. | |
| 8. DISCUSSION OF PULLED CONSENT ITEMS | None |
| 9. FUTURE AGENDA ITEMS | General Manager Munds commented on housekeeping items concerning the budget. |
| 10. CLOSING BOARD COMMENTS | President Cesena thanked the CSD Staff and to drive carefully and slow down now that kids are out of school |
| 11. ADJOURNMENT | The meeting was adjourned at 7:33 p.m. |

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