



November 20, 2024

TO: Utilities Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 11/20/2024 UAC Meeting**
Approve Prior Meeting Minutes

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held October 16, 2024, for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held October 16, 2024.

Attachment
10/16/2024 Utilities Advisory Committee Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Utilities Advisory Committee Meeting
October 16, 2024, at 5:30 p.m. at the District Office

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:32 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Matthew Tallone, Committee Member – Present Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
2. Approve UAC Minutes of September 25, 2024	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of September 25, 2024. The motion was seconded by Committee Member Bishop and carried with unanimous consent.</p>	Action – File approved minutes.
3. Basin Management Committee Update	<p>General Manager Munds commented on the BMC's discussion of the town hall meeting, contract approvals for LA 14 and LA16 monitoring wells, Rose Foundation grant acceptance, sustainable yield approval, and Brodersen Mound.</p> <p>The Committee discussed the Brodersen Mound,</p> <p>Public Comment – Becky McFarland commented on the Brodersen Mound and information for residents available on the BMC website.</p> <p>General Manager Munds commented on the GMO being a slow roll-out.</p>	Action - None
4. Utilities Department Report	<p>Utility Systems Manager Falkner reported on September 2024's water production, well site production and runtime hours, water billing information, rainfall totals, and the call-out record.</p> <p>The Committee discussed the 8th Street Well.</p> <p>Public Comment – None</p>	Action – None
5. Utilities Department Updates	<p>General Manager Munds provided updates on the Growth Management Ordinance (GMO), HCP Funding not passed, LA14 & LA16 Monitoring Wells, Program C Well, and shutting down the South Bay Upper Aquifer Well.</p> <p>The Committee discussed the HCP process.</p> <p>Public Comment – Becky McFarland commented on the Town Hall Q&A's not yet posted online and a request for another meeting to inform residents.</p>	Action – None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
6. Review of Board Item Proposed Changes to Fund 500 Reserve	<p>General Manager Munds provided a presentation on the Proposed Changes to the six Fund 500 Reserve Policies commenting on the background and staff recommendations.</p> <p>The Committee discussed the Reserve Policy</p> <p>Public Comment – Becky McFarland inquired about the Water Quality Reserve and funds being used for community outreach.</p> <p>Richard Margetson commented on bringing the Rate Stabilization Reserve whole and the rest of funds from deleted reserve policies be transferred to the Capital Outlay Reserve.</p> <p>General Manager Munds commented on the Water Quality Reserve and the funds from the Community Foundation to be used towards a community wide water conservation effort.</p>	Action - None
7. Public Comments on items NOT on this Agenda	Public Comment – Becky McFarland commented on the Community Plan and HCP to be approved before Coastal Commission, and the plan does not include guest houses in the GMO.	Action – None
8. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, November 20, 2024, at 5:30 p.m. unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	General Manager Munds thanked all for the great discussion and their input.	
10. Adjournment	The meeting was adjourned at 6:43 p.m.	

DRAFT