



**Date:** October 1, 2020  
**To:** LOCSD Board of Directors  
**From:** Ron Munds, General Manager  
**Subject:** Agenda Item #7D General Manager Activity for September 2020

**GENERAL ACTIVITIES**

**President**  
 Charles L. Cesena

**Vice President**  
 Christine M. Womack

**Directors**  
 Matthew D. Fourcroy  
 Vicki L. Milledge  
 Marshall E. Ochylski

**General Manager**  
 Ron Munds

**District Accountant**  
 Robert Stilts, CPA

**Unit Chief**  
 Scott M. Jalbert

**Battalion Chief**  
 Paul Provence

- **COVID-19 Response.** With SLO County moving to the red tier, staff will be monitoring the County information to determine when to open the office to the public. The preference as this time is to wait until a time that the COVID-19 situation is stabilized and we have some assurance that the county will not move back into the purple tier. Staff continues to provide service to the community through phone and email contact. As always, I'm available by phone or email to answers any questions the community or Board members have; 805-528-9379 or [rmunds@lososocsd.org](mailto:rmunds@lososocsd.org).

- **Los Osos Community Plan (LOCP) update.** As reported last month, at the August 13<sup>th</sup> Planning Commission hearing, the Commissioners received additional information on the water resource availability and quantities related to accessory dwelling units and low income housing. The Commission will hold what should be their final hearing on the plan at their October 8<sup>th</sup> meeting mainly to consider issues surrounding the Environmental Sensitive Habitat Areas. A date for approval of the plan by the Board of Supervisors hearing has been tentatively set for December 15<sup>th</sup>. The Basin Management Committee and District staff are continuing the dialogue with the County on the water issues in the plan and will provide comments to the Board of Supervisors at the appropriate time.

- **2019-2020 Annual Financial Audit.** The annual financial audit is underway. The Auditors were in the District office on August 26<sup>th</sup> and 27<sup>th</sup> and on September 23<sup>rd</sup> and 24<sup>th</sup> to review financial records. The audit will take 2-3 months to complete. Staff will keep the Board updated as the audit proceeds.

- **Late Fee Update.** To keep the Board up to date on the impacts of waiving late and other fees, below is a table that shows amount of fees that have been waived since March.

FEES WAIVED TO DATE								
	Cycle 2	Cycle 1	Cycle 2	Cycle 1	Cycle 2	Cycle 1	Cycle 2	
Past Due Date	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Totals
# of Late Fee Accts	72	109	129	74	105	112	163	
Late Fee	\$1,461.90	\$2,979.21	\$1,862.52	\$2,459.24	\$2,063.98	\$3,071.19	\$3,767.56	\$17,665.60
Door Hanger Fee			\$550.00	\$810.00	\$140.00	\$360.00	\$420.00	\$2,280.00
Lock Out Fee			\$4,125.00	\$6,075.00	\$1,050.00	\$2,700.00	\$3,150.00	\$17,100.00
<b>TOTALS</b>	\$1,461.90	\$2,979.21	\$6,537.52	\$9,344.24	\$3,253.98	\$6,131.19	\$7,337.56	\$37,045.60

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Staff will be moving toward reinstating late fees since it appears most customers are paying in a timely manner. Staff will continue to work with customers experiencing difficulties in paying their bills and will provide relief on case by case basis and continue to offer payment plans when warranted.